



## Facility

**Name:** Ms. Kelli's House **License Number:** 148498  
**Address:** 4615 Greene Ave. NW, Albuquerque, NM 87114  
**Phone:** 5058987607 **Fax:** **E-mail:** mskellishouse@gmail.com

## License Information

**Type:** 3 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 07/07/2018 **Expiration Date:** 07/06/2019

## Capacity

**Over Age 2:** 38 **Under Age 2:** 28 **Night Care:** 0 **Playground:** 20  
**Square Footage:** 0

## Census

**Over 2:** 9 **Under 2:** 8

## Classrooms

**Number of Classrooms:** 3

## Days and Hours of Operation

<b>Monday</b> 6:30 AM - 6:00 PM	<b>Tuesday</b> 6:30 AM - 6:00 PM	<b>Wednesday</b> 6:30 AM - 6:00 PM	<b>Thursday</b> 6:30 AM - 6:00 PM	<b>Friday</b> 6:30 AM - 6:00 PM
<b>Saturday</b> Closed	<b>Sunday</b> Closed			

## Inspection

**Date:** 02/01/2019 **Time In:** 1:04 PM **Time Out:** 1:28 PM **Purpose:** Semi-Annual

## Licensure

8.16.2.11 A Types of Licenses	Not Inspected
8.16.2.11 B Renewal of License	Not Inspected
8.16.2.11 D Non-transferable Restrictions of License	Not Inspected
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Not Inspected
8.16.2.17 E, F Surveys for Child Care Facilities	Not Inspected
8.16.2.18 D Complaints	Not Inspected
8.16.2.21 A Licensing Requirements	Not Inspected
8.16.2.21 B Capacity of Centers	Compliance

**Licensure (*continued*)****8.16.2.21 C Incident Reporting Requirements***Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Not Inspected***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Not Inspected***8.16.2.22 C Policy and Procedures***Not Inspected***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records***Compliance***8.16.2.22 F Personnel Records*****Non-compliance***

*From the review of staff records, it was determined that 1 out of 6 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

*Corrective Action Plan*

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

Regulation: 8.16.2.22.F.1.n.

Date to be Completed: 03/03/2019

*From the review of staff records, it was determined that 1 out of 6 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will add staff's current and past duties and responsibilities to the record.*

Regulation: 8.16.2.22.F.1.c.

Date to be Completed: 03/03/2019

**8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance*

**Personnel & Staffing (continued)****8.16.2.23 B Staff Qualifications and Training****Non-compliance**

*From the review of staff records, it was determined that 1 out of 6 new staff does/do not have documentation of orientation training. See Staff Records 8.16.2.22 form for staff with missing documentation.*

*Corrective Action Plan*

*Orientation will be completed and documented for staff noted; in the future, orientation will be completed prior to time staff begin working with children.*

Regulation: 8.16.2.23.B.2.a.

Date to be Completed: 03/03/2019

**8.16.2.23 C Staff/Child Ratios and Group Sizes****Compliance****Services & Care of Children****8.16.2.24 A Guidance****Compliance****8.16.2.24 B Naps or Rest Period****Compliance****8.16.2.24 C Additional Requirements for Infants and Toddlers****Compliance****8.16.2.24 D Diapering and Toileting****Compliance****8.16.2.24 E Additional Requirements for Children with Special Needs****Compliance****8.16.2.24 F Additional Requirements for Night Care****N/A****8.16.2.24 G Physical Environment****Not Inspected****8.16.2.24 H Social-Emotional Responsive Environment****Compliance****8.16.2.24 I Equipment and Program****Non-compliance**

*Children in the Infant - (6 wk. - 12 mo.) room(s) were allowed to view or listen to music that contained adult content. Corrected on site.*

*Corrective Action Plan*

*The facility will remove any adult content and refrain from making any available to the children in the future. Corrected on site.*

Regulation: 8.16.2.24.I.9.

Date to be Completed: 02/01/2019

## Services & Care of Children *(continued)*

### 8.16.2.24 J Outdoor Play Areas

**Non-compliance**

*The fall zone underneath the is slide is not sufficient as evidenced by the resilient material is not sufficient over the fall zone area.*

*Corrective Action Plan*

*An approved resilient surface will be provided beneath the climbing structures, swings, and slides.*

Regulation: 8.16.2.24.J.3.

Date to be Completed: 03/03/2019

### 8.16.2.24 K Swimming, Wading and Water

*Not Inspected*

### 8.16.2.24 L Field Trips

*Not Inspected*

## Food Service

### 8.16.2.25 B Meals and Snacks

*Compliance*

### 8.16.2.25 C Menus

*Compliance*

### 8.16.2.25 D Kitchens

**Non-compliance**

*The bottles of infant formula or breast milk brought from home for children in the Infant - (6 wk. - 12 mo.) room(s) are not labeled.*

*Corrective Action Plan*

*A staff will be assigned responsibility for ensuring all foods and bottles brought from the child's home are labeled and , if necessary, refrigerated.*

Regulation: 8.16.2.25.D.5.

Date to be Completed: 03/03/2019

### 8.16.2.25 E Meal Times

*Compliance*

## Health & Safety Requirements

### 8.16.2.26 A Hygiene

*Compliance*

### 8.16.2.26 B First Aid Requirements

*Not Inspected*

### 8.16.2.26 C Medication

*Not Inspected*

### 8.16.2.27 A-D Illness Requirements for Centers

*Compliance*

### 8.16.2.28 A-H Transportation Requirements for Centers

*Not Inspected*

## Buildings, Grounds & Safety

### 8.16.2.29 A Housekeeping

*Compliance*

**Buildings, Grounds & Safety (continued)**

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	<b>Non-compliance</b>

*The center's fire extinguishers is not tagged with the date of inspection. Tagged 2017*

*Corrective Action Plan*

*Equipment will be maintained and inspected yearly.*

Regulation: 8.16.2.29.H.3.k.

Date to be Completed: 03/03/2019

8.16.2.29 J Pets

N/A

**Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Ronnalyn Spam